



2704 W North Ave

Chicago, IL 60647

O: 773.384.7113

F: 773.384.7164

info@chicagodreamcenter.org

Dear Volunteer,

We would like to welcome you to one of the ministries of New Life Covenant Church, the **Chicago Dream Center**. We pray that your experience will be one that is impacting and life changing. We have attached information that will benefit you and your group prior to your visit.

At the CDC we are able to offer shared accommodations for a minimal cost. Accommodations are offered on a first come first serve basis. Visitors under 16 years old must be accompanied by an adult and have a waiver signed by their legal guardian. All visitors must sign ministry waivers of liability to stay with us. You are also more than welcomed to make your own accommodations and schedule dates to work with our ministry.

We listed information pertaining to planning a trip with us, and will answer your questions in regards to transportation, cost, airports, what to bring, not to bring, schedule and what you can expect. We fill up quickly and limit our overnight guests.

Final travel details need to be received along with a list of names of those coming with you at least 2 weeks prior to your arrival. If you should have any further questions, please don't hesitate to ask.

Once again, thank you for your interest in restoring dreams for our community.

Sincerely,

Liz Velazquez

Chicago Dream Center

Short Term Missions Director

Liz@aotk.org



GET TO KNOW US

New Life Covenant Church has two missions departments, foreign and domestic. They each have their own 501c3 non-profit status.

The Chicago Dream Center is located in the Humboldt Park Community and focuses on domestic outreach. We have several ministries that serve in different ways such as providing groceries to the poor, clothing, housing, spiritual counseling and more.



In 2002, over 600 prostitutes were arrested in the Humboldt Park community within a nine-month time period. This alarming rate led police officials to seek help from one local church. At this time Wilfredo “Choco” DeJesus, Senior Pastor of New Life Covenant, was sought out to develop a solution for those victimized by this form of trafficking. After some time, he knew that a farm would be purchased and within the year it became a safehouse. This was the start of New Life For Women program (NLFW). This program has served women 18 years old and older for those suffering from life controlling issues such as addiction and homelessness, domestic violence, and victims of trafficking.

www.mynewlife.org
773.384.7113



Army of the Kind oversees ALL missions however their primary mission is to serve in foreign countries. They travel yearly to Peru, Burkina Faso, Dominican Republic and Haiti. AOTK has launched several nutrition centers, adopted orphanages and invested in university education for children and young adults who live in complete poverty. Organizations have an opportunity to travel to these countries with AOTK on a foreign mission trip.

2704 W. North Ave
Chicago, IL 60647
www.aotk.org
Direct: 773.850.8374

Application Checklist

- Volunteer Waiver (to be filled out by every volunteer)
- Driving Information
- Copy of driver's license
- Housing Policy & Agreement Signed and Dated
- Regulations
- Payment Schedule & Key Log
- Dream Center Volunteer Consent
- Copy of Group Insurance Policy (or Individual Insurance)

The above items need to be turned in 2 weeks prior to your visit.

Please scan and email the documents to:

Liz Velazquez at Liz@aotk.org

DRIVING INFORMATION

To be filled out by the adult driver who will be parking in our lots or possibly driving one of our vehicles during an outreach night.

1. Driver's license number: _____

2. State of Issue: _____ Expiration date: _____

3. Type of License: Operators Commercial other _____

4. Do you have any restrictions on your license? If yes explain:

5. Have you been involved in any motor vehicle accidents while driving in the last 5 years?

6. Do you carry liability insurance on your automobile? If yes identify insurance company here:

Photocopy of license provided? Yes No

I represent that my responses are truthful and accurate. I agree to notify the Dream Center within a reasonable time of any changes in the above information

Signature

Date



HOUSING POLICY & AGREEMENT

Space and dorms are limited due to the amount of groups throughout the year. We schedule on a first come first serve, please reserve your dates promptly. When requesting space, please be mindful that space is not always available.

Dates should be reserved at least 90 days in advance and a down payment to secure your space should be submitted as well. All checks are to be made to **Chicago Dream Center**.
On the memo write: CDC Mission Trip

One set of keys will be assigned to the leader overseeing the team; you must protect your keys and not lose them. The keys are your responsibility. **A \$25 deposit is required in case keys are lost.**

The Dream Center allows you to bring your personal items but please be advised that the Dream Center does not carry insurance for your personal belongings.

Some rooms are restricted to volunteers. You must go through registration to be approved and have access to our facilities. An inspection is scheduled for the dorms before check-out

Vehicles are to be registered with our main office within 24 hours of arrival on campus. Failure to do so will result in your vehicle being towed at your expense. A copy of your vehicle insurance and driver license must be submitted to the main office as well.

Dream Center dorms are equipped with a refrigerator, stove, and microwave. Linens and bedding are not included. **During your stay at the dorms it is our policy that you keep your areas clean and throw out garbage daily.**

There are no weapons permitted in campus. This includes but is not limited to guns, knives, swords, mace, brass knuckles, bats, or any item that can be considered a weapon.

No smoking, alcoholic beverages, illegal drugs, foul language, or pornography is allowed in rooms or anywhere on campus. Anyone caught doing so will cause dismissal from the Dream Center Facility. Pets are not permitted in dorms. This includes dogs, cats, reptiles, etc.

I have read and understand this consent:

Signature

Date

COSTS

I agree to the terms of this contract. I understand that if we are responsible for payment at a rate of:

Check one:

- \$25.00 per person per night if you are staying in our facilities (please check for availability with coordinator before you check this box)*
- \$10.00 if you are not staying in our facilities and your serving with us daily.*

Meals (check all that apply and write the quantity of days requested)

- \$6.00 p/p Breakfast Total amount of days breakfast is needed _____
- \$7.00 p/p Lunch Total amount of days lunch is needed _____
- \$8.00 p/p Dinner Total amount of days lunch is needed _____

\$25.00 key deposit is to be paid upfront in cash at time of arrival. If you don't lose your keys this amount will be returned to you upon returning the keys to us.

*****Once we receive this form we will create an invoice with your costs and email it to you.*****

I agree to abide by the regulations and policies of the Dream Center and New Life Covenant Church. In the event that I do not abide with the policies or regulations I am forfeiting future use of facilities.

PAYMENT SCHEDULE

Deposit: \$200 (non-refundable, Locks in your dates)

Payment in full: Due 30 days prior to team's arrival.

**Make all checks payable to Chicago Dream Center.
In the memo field please put "CDC 2019 Mission"**

Mail all checks to: 2704 W. North Ave Chicago, IL 60647

Please contact Liz Velazquez at liz@aotk.org if you wish to make a **credit card payment**. There is an additional **3% convenience fee** to pay with a credit card.

Team Leader Print Name

Team Leader Signature

Date

Parking Permit Short Term Mission



MINISTRY DESCRIPTION AND AVAILABILITY

Bridge 2 Life: This team lives out the Gospel by meeting the physical, spiritual, and emotional needs of homeless individuals within our community. **Available Tuesday, Friday and Sunday Nights.**

Age restriction: 14 & over only (High School students and above)

Rose of Sharon: To seek and find women in the streets that have been affected by life-controlling issues and bring them back into the fullness and understanding of the Gospel of Jesus Christ. We also inform them about the recovery program that is offered to those in need through the Chicago Dream Center, letting them know that God has opened this door where they can come and begin to dream again.

Available Friday Night. Age restriction: 16 & over only.

Manna for Life: Food pantry that is available to the community residents who are in need of groceries. Manna also provides special groceries for the holidays. **Available Saturday morning**

Jesus Closet: To open a door where we can allow people from the community to come and clothe them not only with tangible materials but also with love. **Available Saturday morning**

Adopt a Block: A ministry that expresses God's heart to the community through service. We strive to find and help the hurting and needy throughout the City of Chicago. **Available daily.**

NLC Academy: Is a Christian elementary school for pre-k through 8th grade. During the summer, they host a camp. Many mission teams participate in activities with the students during this time.

Available Monday – Friday 9am to 3pm

Let's Change Resale Shoppe: This shop sells gently used clothing, shoes and accessories to the Humboldt Park community. It is a charitable 501c3 and all proceeds from this shop further our international and domestic mission initiatives. This shop was started by Army of the Kind which is our international missions arm. **Available Monday-Friday 10am-6pm & Saturday 10 am to 4pm**

House of Hope for Teens: We adopt teenagers who are truant, runaways or homeless. We become their family and help them get back on their feet. This is a very sensitive ministry and we would need to ask the leaders permission in advance to work with them. **By appointment only. If you are interested we will talk to the house parents to arrange a time for your group to be involved**

Mpact & Royal Rangers: These groups are ministries that serve children from the church and outside of the church. Ages of children range from 3 to 18. They get together Friday nights and teach leadership and discipleship. The kids earn badges for learning scriptures and more.

Available Friday nights from 7pm-8:30pm



DREAM CENTER VOLUNTEER CONSENT

Organization Name: _____

Name of Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Email: _____

Group Size: _____ How many adults? _____ How many youth? _____

How many male? _____ How many female? _____

Please check all that apply:

Ages of volunteer's: 14-18 19-24 25-35 35-45 45+ other: _____

Please check all that apply:

Ministries that your team is interested in:

- Bridge to Life
- Jesus Closet
- Let's Change Shoppe
- Mpact & Rangers Children's Ministry
- Rose of Sharon
- Adopt a Block
- House of Hope Teen Home
- Manna for Life
- NLC Academy

Date & Time anticipated arriving and departing: _____

What are your group's ministry skills and how would you like to serve?



We, _____ (organization name), release and forever discharge and hold harmless The Chicago Dream Center, New Life Covenant Church and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from our groups volunteer work with them.

Print name: _____ Title: _____

Signature: _____ Date: _____