



2704 W North Ave
Chicago, IL 60647
O: 773.384.7113
F: 773.384.7164
missions@chicagodreamcenter.org

Dear Volunteer,

We would like to welcome you to the **Chicago Dream Center**. We pray that your experience will be one that is impacting and life changing. We have attached information that will benefit you and your group prior to your visit.

At the CDC we are able to offer shared accommodations for a minimal cost. Accommodations are offered on a first come first serve basis. Visitors under 18 years old must be accompanied by an adult and have a waiver signed by their legal guardian. All visitors must sign ministry waivers of liability to stay with us. You are also more than welcome to make your own accommodations and schedule dates to work with our ministry.

We listed information pertaining to planning a trip with us, and will answer your questions in regards to transportation, cost, airports, what to bring, not to bring, schedule and what you can expect. We fill up quickly and limit our overnight guests.

Final travel details need to be received along with a list of names of those coming with you at least 2 weeks prior to your arrival. If you should have any further questions, please don't hesitate to ask.

Once again, thank you for your interest in restoring dreams for our community.

Sincerely,

A handwritten signature in black ink that reads "Marisol Constanza". The signature is fluid and cursive.

Marisol Constanza
Executive Director & Pastor
Chicago Dream Center

GET TO KNOW US

How We Started

In 2002, over 600 prostitutes were arrested in the Humboldt Park community within a nine-month time period. This alarming rate led police officials to seek help from one local church. At this time Wilfredo “Choco” De Jesus, Senior Pastor of New Life Covenant, was sought out to develop a solution for those victimized by this form of trafficking. After some time, he knew that a farm would be purchased and within the year it became a safe house. This was the start of New Life for Women program (NLFW). This program has served women 18 years old and older for those suffering from life controlling issues such as addiction and homelessness, domestic violence, and victims of trafficking.

Our City Needs Hope

The Chicago Dream Center is located in the Humboldt Park Community and outreach. In our city over 1,000 women a year are involved in prostitution. Men make up 66% of our homeless population. There are roughly 15,000 youth that are homeless with only 118 beds available. In a big city full of opportunities; drugs, gangs and violence run rampant.

We are an organization that is not afraid of going out into the streets to rescue those in society who have been damaged and abandoned.

We have several ministries that serve in different ways such as providing groceries to the poor, clothing, housing, spiritual counseling and more.

MINISTRY OVERVIEW AND AVAILABILITY

Homeless Outreach (Bridge 2 Life)

This team lives out the Gospel by meeting the physical, spiritual, and emotional needs of homeless individuals within our community. **Available Friday nights. Age restriction: 14 & over only (High School and above)**

Human Trafficking Outreach (Rose of Sharon)

To seek and find women in the streets that have been affected by life-controlling issues and bring them back into the fullness and understanding of the Gospel of Jesus Christ. We also inform them about the recovery program that is offered to those in need through the Chicago Dream Center, letting them know that God has opened this door where they can come and begin to dream again. **Available Friday nights. Age restriction: 16 & over only.**

Food Pantry (Manna for Life)

Food pantry that is available to the community residents who are in need of groceries. Manna also provides special groceries for the holidays. **Available Saturday mornings.**

Clothing Pantry (Jesus Closet)

To open a door where we can allow people from the community to come and clothe them not only with tangible materials but also with love. **Available Saturday mornings.**

Adopt a Block

A ministry that expresses God's heart to the community through service. We strive to find and help the hurting and needy throughout the City of Chicago. **Available daily.**

NLC Academy

Our Christian elementary school for pre-k through 8th grade. During the summer, they host a camp. Many mission teams participate in activities with the students during this time.

Available Monday – Friday 9am to 3pm

Let's Change Resale Shoppe

This shop sells gently used clothing, shoes and accessories to the Humboldt Park community. It is a charitable 501c3 and all proceeds from this shop further our international and domestic mission initiatives.

Available Monday-Friday 10am-6pm & Saturday 10 am to 4pm

Hope House for Teens

We adopt teenagers who are truant, runaways or homeless. We become their family and help them get back on their feet. This is a very sensitive ministry and we would need to ask the leaders permission in advance to work with them.

Bus Ministry (Project Nehemiah)

We bus in children that are at risk and disadvantaged from our community. They live in areas that expose them to drugs, alcohol and violence every day. These are children that would not normally attend church if it weren't for us picking them up. We spend time hanging out, learning the word of God and challenging them to live for Christ in the midst of their circumstances.

Note: Ministries may not be available on the days specified.

Please let us know what ministries you would like to be a part of and we will do our best to accommodate your group. For the safety of our volunteers, our age restrictions are firm.

APPLICATION CHECKLIST

- Trip Cost & Payment Schedule
- Group Registration Form
- Housing Policy Agreement
- Driving Information (Copy of License of Drivers)
- Volunteer Waiver
- Copy of Group Insurance Policy (or Individual Insurance)

The above items need to be turned in 2 weeks prior to your visit.

Please scan and email the documents to our mission's department at:
missions@chicagodreamcenter.org On the subject line write the name of our group and in the body please include your dates.

TRIP COST & PAYMENT SCHEDULE

I agree to the terms of this document. I understand that we are responsible for payment at a rate of:

Check one:

- \$40.00 per person per night if you are staying in our facilities
- \$20.00 if you are not staying in our facilities and your serving with us daily.

Meals (check all that apply and write the quantity of days requested)

- \$7.00 p/p Breakfast Total amount of days breakfast is needed _____
- \$8.00 p/p Lunch Total amount of days lunch is needed _____
- \$9.00 p/p Dinner Total amount of days dinner is needed _____

\$25.00 key deposit is to be paid upfront in cash at time of arrival. If you don't lose your keys this amount will be returned to you upon returning the keys to us.

*****Once we receive this form we will create an invoice with your costs and email it to you.*****

I agree to abide by the regulations and policies of the Dream Center and New Life Covenant Church. In the event that I do not abide with the policies or regulations I am forfeiting future use of facilities. Trip changes of dates, amounts, can be made up to 30 days before date of arrival to Chicago. Refunds will not be given for any cancellations or changes of volunteer quantity within 30 days of the trip dates.

PAYMENT SCHEDULE

Deposit: \$200 (non-refundable, Locks in your dates)

Half of total balance: Due 60 days before team's arrival

Payment in full: Due 30 days prior to team's arrival.

**Make all checks payable to Chicago Dream Center.
In the memo field please put "CDC Short-Term Mission"**

Mail all checks to: 2704 W. North Ave Chicago, IL 60647

Please contact missions@chicagodreamcenter.org if you wish to make a **credit card payment**.

There is an additional 3% convenience fee to pay with a credit card.

Office use only
Received Deposit on: _____
Amount: _____
Check # _____
Other form of pymt: _____
Balance due: _____
Notes: _____

Team Leader Print Name

Team Leader Signature

Date

GROUP REGISTRATION FORM

To be filled out by group leader

Organization Name: _____

Name of Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Email: _____

We understand that these number may change, but please give us an approximate:

Group Size: _____ How many adults? _____ How many youth? _____

How many male? _____ How many female? _____

Please check all that apply:

Ages of volunteer's: 14-18 19-24 25-35 35-45 45+ other: _____

Please check all that apply:

Ministries that your team is interested in (please see Information packet for ministry descriptions)

- | | | |
|--|--|---|
| <input type="checkbox"/> Homeless Outreach | <input type="checkbox"/> Trafficking & Prostitution Outreach | <input type="checkbox"/> Food Pantry |
| <input type="checkbox"/> Clothing Pantry | <input type="checkbox"/> Adopt a Block | <input type="checkbox"/> Christian School |
| <input type="checkbox"/> Thrift Store | <input type="checkbox"/> Teen Home | |
| <input type="checkbox"/> Bus Ministry Outreach to children | | |

Date & Time anticipated arriving and departing: _____

What are your group's ministry skills and how would you like to serve?

We, _____ (organization name), release and forever discharge and hold harmless The Chicago Dream Center, New Life Covenant Church and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from our groups volunteer work with them.

Print name: _____ Title: _____

Signature: _____ Date: _____

HOUSING POLICY & AGREEMENT

To be signed by group leader

Space and dorms are limited due to the number of groups throughout the year. We schedule on a first come first serve, please reserve your dates promptly. When requesting space, please be mindful that space is not always available.

Dates should be reserved at least 90 days in advance and a down payment to secure your space should be submitted as well. All checks are to be made to **Chicago Dream Center.**

On the memo write: CDC Mission Trip

One set of keys will be assigned to the leader overseeing the team; you must protect your keys and not lose them. The keys are your responsibility. **A \$25 deposit is required in case keys are lost.**

The Dream Center allows you to bring your personal items but please be advised that the Dream Center does not carry insurance for your personal belongings.

Some rooms are restricted to volunteers. You must go through registration to be approved and have access to our facilities. An inspection is scheduled for the dorms before check-out.

Vehicles are to be registered with our main office within 24 hours of arrival on campus. Failure to do so will result in your vehicle being towed at your expense. A copy of your vehicle insurance and driver license must be submitted to the main office as well.

Dream Center dorms are equipped with a refrigerator, stove, and microwave. Linens and bedding are not included. **During your stay at the dorms it is our policy that you keep your areas clean and throw out garbage daily.**

There are no weapons permitted in campus. This includes but is not limited to guns, knives, swords, mace, brass knuckles, bats, or any item that can be considered a weapon.

No smoking, alcoholic beverages, illegal drugs, foul language, or pornography is allowed in rooms or anywhere on campus. Anyone caught doing so will cause dismissal from the Dream Center Facility.

Pets are not permitted in dorms.

I have read and understand this consent:

Printed Name

Signature

Date

DRIVING INFORMATION

To be filled out by the adult driver who will be parking in our lots or possibly driving one of our vehicles during an outreach night.

1. Driver's license number: _____
2. State of Issue: _____ Expiration date: _____
3. Type of License: Operators Commercial other _____
4. Do you have any restrictions on your license? If yes explain:

5. Have you been involved in any motor vehicle accidents while driving in the last 5 years?

6. Do you carry liability insurance on your automobile? If yes identify insurance company here:

Photocopy of license provided? Yes No

I represent that my responses are truthful and accurate. I agree to notify the Dream Center within a reasonable time of any changes in the above information

Signature

Date

VOLUNTEER WAIVER

To be filled out by every volunteer

I, _____, hereby voluntarily agree to participate in activities of the Chicago Dream Center/New Life Covenant Church by choice. I understand that participation in the program is voluntary.

I assume all risk of injury or harm associated and agrees to release the Chicago Dream Center/ New Life Covenant Church and all its employees from all liability. I understand that this release covers liability, claims and actions caused entirely or in part by any acts of voluntary work.

I recognized that by signing this release I am giving up the right to sue the Chicago Dream Center/New Life Covenant Church for injuries, damages or losses I may occur.

By signing below I agree that I have read and understood this consent.

Printed Name

Signature

Date

Parent/Guardian (if under 18)

Date

Name of Organization